**11th Annual Clinical AAC Research Conference**

September 27-29, 2018, Fontbonne University, St. Louis, MO

**Call for Papers** Deadline for Proposals: **July 20, 2018**

Please complete your proposal following the instructions, below. Important: Save as a .doc file and email to Shannon Carney at [scarney@aacinstitute.org](mailto:scarney@aacinstitute.org). Shannon will register you submission and forward on to Gale Rice, the 2018 Program Chair for peer-review.

The intent of the CLINICAL AAC RESEARCH CONFERENCE is to strengthen and share the evidence base for clinical practice in AAC. Therefore, platform and poster proposals may take any of these forms: *reports of original research, such as clinical trials, group designs, single- subject experiments and case series studies, descriptive research, systematic reviews,* and *critically appraised topics.*

**Presentation formats include:**

• Platform Presentation (15-20 minute presentation followed by 10-15 minutes for discussion – 30 minutes total) • Poster Presentation (sessions scheduled throughout the conference)

**Creating your proposal:** The format for platform and proposal formats is the same. Your proposal should be no more than 1200 words in length, excluding references and tables. An additional 150 (maximum) word abstract is required. (Abstracts will be included in the conference program.)

***Your proposal will constitute your application to attend*** the 2018 CLINICAL AAC RESEARCH CONFERENCE. The same evaluation criteria will be used for both platform and poster presentations. You may indicate your preference for a poster or platform presentation, however the *program committee will determine designation* of the presentation. All accepted abstract and paper submissions will be archived. By submitting your paper to this conference, you are agreeing to have your abstract and paper made publicly accessible in the CLINICAL AAC RESEARCH CONFERENCE archives. As an author of a paper submitted to this conference, you retain the copyright for your paper posted in the archive, having granted permission for its use on this site. You also retain the right to publish yourpaper elsewhere (unless expressly forbidden by the publisher).

**Instructions:** To allow for a blind review, there should be *no identifying information in the body of the submission or in the body of the abstract*. Paper submissions must adhere to APA (6th edition) style and must meet the following requirements:

 All figures and tables should be integrated into a single document submission.

 The body of the submission must not exceed 1200 words (excluding the end matter).

 The submission document page format must be 8-1/2" x 11" (or A4), must be single-spaced, in 12-point font (Times New Roman preferred) with margins of 1 inch (2.5 cm).

 A single file is expected. The file should include the title, authors, affiliations, abstract, and paper including tables, figures, and references.

 Content provided to reviewers will not include the authors and affiliations.

 The **file format must be a .doc** file.

 File name should use the form: YYMMDDLASTNAMEN.doc

"YY" is 13 (for 2013); "MM" is month (e.g., 02 for February); "DD" is date (14 for the 14th day of the month of your submission); "LASTNAME" is the last name of the primary author; "N" designates the order of the proposal(s) submitted by the author (1 for the first proposal, 2 for the second, etc.).

Any proposal containing documents or figures submitted in unreadable formats or not adhering to submission requirements will not be considered. Proposal forms (copy the form below and paste into a .doc) and proposal files should be sent electronically to Shannon Carney at [scarney@aacinstitute.org](mailto:scarney@aacinstitute.org). Shannon will register you submission and forward on the program director, the 2018 Program Chair for peer-review.

*Example:*

Jane Doe’s first submission document should be saved as: 130302DOE1.doc. Her second submission document should be saved as: 130302DOE2.doc

**2018 CLINICAL AAC RESEARCH CONFERENCE**

Proposal Form (Download the Printable Call for Papers - fillable .doc file or copy this form, paste into a .doc file and complete.)

**Submission Deadline: July 20, 2018**

Primary Author: Presenting: (yes/no): Name: Title:

Affiliation: Address: City/State/Zip/Country: Phone (day time): FAX: E-mail: Biographical Sketch of Primary Author (Limited to 50 words):

Additional Author: Presenting: (yes/no): Name: Title:

Affiliation: Address: City/State/Zip/Country: Phone (day time): FAX: E-mail:

Additional Author: Presenting: (yes/no): Name: Title:

Affiliation: Address: City/State/Zip/Country: Phone (day time):

FAX: E-mail:

Preferred Presentation Format: (Check only one)

\_\_\_\_ Platform \_\_\_\_ Poster Session

Title:

Document Abstract: (Limit 150 words; no identifying information)

Research Description: (Limit 1200 words; no identifying information) (Should include Introduction/Background Information, Purpose, Methods, Results, Conclusions, Clinical Implications; include tables/figure in the body of the proposal. Include references, but references not considered in word count.)